

Terms of Reference

Post: Research Associate

Post Classification: SM1, Level 1

Department: Research and Analytics

Division: Investments and Financial Management

Main Responsibilities:

- Collection, organisation and analysis of data on financial and other sectors locally and internationally through primary and secondary sources;
- Conducting research on risk and return characteristics on asset classes;
- Developing forecasting and predictive models, and developing scenarios to support the investment management practices;
- Developing models for investment performance measurement and risk measurement;
- Producing independent reports on risk with respect to overall fund, specific investments and counterparties.
- Conducting statistical analysis of pension administration data and identify patterns that are relevant for pension policy decisions;
- Developing a framework for production of routine reports (both internal and statutory purposes) and publication of such reports;
- Filing relevant statutory reports with pension fund regulator;
- Conducting ad hoc research as required to support social and economic policy objectives;
- Collaborating with national and international organisations to conduct research and dissemination of research on income security; and
- Any other relevant tasks assigned by the CFO.

Minimum Qualifications:

- A Bachelor's Degree or equivalent professional qualification in one of the following areas;
 - i. Economics
 - ii. Data Analytics / Statistics

Experience:

- A minimum of 3 years of professional work experience in a relevant field.

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