

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



Pension Office

TERMS OF REFERENCE

Post:	Investment Risk and Performance Analyst
Post Type:	Permanent (Initial contract shall be for a period of 1 (one) year. The contract may be extended or made permanent based on performance, upon successful completion of one year.)
Department:	Investment and Advisory Services
Division:	Investment and Research

Reporting Relationships:

The Investment Risk and Performance Analyst shall report to the Head of Investment and Advisory Services.

Overall Responsibilities:

The Investment Risk and Performance Analyst shall provide technical input and insight on investments of Maldives Retirement Pension Scheme (MRPS), assist in development of risk and performance functions of MRPS investments and undertake responsibilities related to risk and performance analysis of MRPS investments.

Specific Tasks:

- Conducting portfolio analysis, measuring and assessing the risks and performance of investment portfolios and asset classes.
- Monitoring and tracking the performance of MRPS investments on a continuous basis.
- Producing independent reports to the Management, Pension Office Board, regulators and relevant stakeholders on risk and performance with respect to overall fund, specific investments and counterparties.



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- Evaluating through numerical analysis, strategies for selecting the most suitable investments based on risk return characteristics of individual MRPS funds.
- Forecasting predictive models and developing scenarios to support the risk and performance management practices.
- Assisting in developing and implementing risk and performance measurement frameworks for investment portfolios and asset classes as per the overall investment strategy of MRPS.
- Analysing appropriate risk limits and assisting in developing policies and procedures for implementing risk and performance management functions;
- Any other relevant tasks assigned by the Head of Investment Advisory Services and the Chief Investment Officer.

Minimum Requirements:

- A Bachelor’s Degree or equivalent professional qualification in the field of Finance, Economics, Investments, Fund Management or Actuarial Science.
- A minimum of 2 years of professional work experience in a similar role or a relevant field, after attainment of undergraduate degree.

Desired Skills and Competencies:

- Proficiency in computer software applications with excellent quantitative and analytical skills, and ability to interpret complex data.
- Strong communication and presentation skills to effectively convey technical analysis and recommendations.
- Excellent organisational skills and attention to detail.
- Time management skills with the ability to meet tight deadlines.
- Strong interpersonal skill and leadership experience to manage and motivate the team.
- Ability to multitask, with proven ability to work flexibly and independently.

